



| 1.  | Use all acrylic, oil paints, inks, and gesso in a well-ventilated area.  |
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| 2.  | Dispose discarded ACRYLIC paint and rinse water from brush cleaning in waste disposal containers provided in the studio for that purpose. NEVER dispose of such in the sink. |
| 3.  | Discard oil paint and oil-based inks in containers provided for solids and solvents.   |
| 4.  | Wear latex gloves for hand protection and an apron to protect your clothing.   |
| 5.  | Do not use flammables such as spray paint, aerosol glues, and fixatives near an open flame.  |
| 6.  | Do not have open flames in the lab unless instructor is advising.  |
| 7.  | Use aerosols outside the building away from doors. NEVER use aerosols indoors.   |
| 8.  | Use matt knives, X-acto knives, and scissors with care. Retract, or cover blades after use. Dispose of used blades properly in designated SHARPS container.                  |
| 9.  | Read, understand, and follow all recommendations for health and safety precautions labeled on products.  |
| 10. | Read, understand and follow all manufacturer recommendations (MSDS) for the proper use of products, materials, and tools.  |
| 11. | Follow all recommended studio rules and procedures.  |
| 12. | Wear proper protective eyewear, dust masks, protective clothing, shoes, etc. as indicated.   |
| 13. | Do not operate tools or equipment without being instructed in their proper and safe use.   |
| 14. | Do not use materials without being instructed in their proper and safe use.  |
| 15. | Always work in a well ventilated, well lighted, and safe workplace.  |
| 16. | Report any unusual incident with materials, tools or equipment immediately to the instructor.  |
| 17. | Shop-vac all woodworking and sculpture dust.   |
| 18. | Dust mop dry art supplies such as charcoal and pastels and dispose of broken particles.  |
| 19. | Return tools to their designated area.   |
| 20. | Lock and label all jars into personal locker. Never leave out supplies when not in use.  |
| 21. | Clean area before leaving to prevent cross-contamination of products.  |
| 22. | Never block aisle-way spaces in order to allow for fire exits.   |
| 23. | Never eat food or have drinks in the labs. Eat food in designated areas (student lounge and critique gallery).   |